

AUCTION DONATION FORM

St. Mary Magdalen Catholic School – 24th Annual Auction & Gala Saturday, March 9, 2024



Donor First Name: _____

Donor Last Name: _____

Company Name: (if applicable): _____

Solicitor Name: _____

PLEASE COMPLETE IN FULL (denoting N/A if necessary):

Email: _____

Phone #: _____

Company Website: _____

Address: _____

City: _____ State: _____ Zip: _____

DONATED ITEM/SERVICE:

Short Description of Donation: _____

Long Description: *(please consider writing a fun description that can be included in our online catalog - 150-character limit)*

Please include any restrictions, blackout dates, size, color, etc.

Approximate Value: \$ _____ Expiration Date: _____ *(please consider the 3/9/24 event date)*

PLEASE CHECK ONE:

I have enclosed items/brochures/photographs and/or materials for display.

My donation is a certificate that I can email to auction@smmschool.org.

Please have someone contact me for pick up (we will use the # provided above).

I will drop off donation at SMM school office with this attached form.

Please make a certificate for me with the long description above.

This does not require delivery.

Delivery or Pick Up Details or Other Special Instructions (if needed):

**PLEASE HAVE ALL ITEMS AND COMPLETED FORMS SUBMITTED
TO THE SMMCS OFFICE BY FEBRUARY 23, 2024.**

**St. Mary Magdalen Catholic School ATTN: Auction Committee
869 Maitland Avenue
Altamonte Springs, FL 32701**

Questions? Please contact us at auction@smmschool.org or call Cynthia Dades at 407.339.7301.

For Internal Use Only:

Item Number: _____ Silent Live Category Buy-it-now

Starting Bid: _____ Increment: _____ Picture: _____ Entered by: _____

* St. Mary Magdalen School is a 501(c)3 tax exempt organization, tax ID #85-8012673130C-0. Donations may be tax deductible less any value received in exchange for your donation. Contact your financial advisor for specific tax issues relating to the transaction.